

Cosmopolitan Women's Club 2020 Scholarship Schedule

Date	Details	Notes
February 1	Application submission period opens	
April 30	Application submission period closes	
April 30	Partnering organization acknowledge to CWC in writing (email is fine) the \$ amount the organization will donate and the # of students for it to be distributed among	<i>(Please copy Monica, Dawn, and Renee)</i>
May 5	CWC will review applications, select scholarship candidates, and determine dollar distributions	
May 8	Partnering organizations will receive applications from CWC NLT this date	
May 18	Partnering organization notifies CWC in writing the name of your selected award recipient(s) and corresponding \$ amount(s). Organizations may schedule and conduct interviews with students if desired.	<i>Please confirm if you plan to conduct interviews. (Please copy Monica, Dawn, and Renee)</i>
May 18	Partnering organization notifies CWC on which member will attend the program and present the scholarship on their behalf NLT this date	
May 22	Partnering organization's donation check is due to CWC NLT this date.	<i>(Can be given to Dawn or mailed to PO Box 132 Horseheads NY 14845)</i>
May 22	CWC will contact scholarship recipients with an award confirmation letter and will request they rsvp their attendance to the award ceremony NLT May 26.	
June 20	CWC Scholarship Program will be held at Elmira College's Cowles Hall from 2-4pm (Program is open to all of the organization's chapter members. Please let us know the number of expected attendees by June 1)	Address: Corner of College Ave & 7 th St. (Parking is in the rear and on side of building) <i>(Event will likely be cancelled or postponed due to COVID-19)</i>
October 1	Awards recipients are required to provide proof of college enrollment & class registrations	<i>(Partnering organization will be notified if student doesn't provide this info)</i>