

Cosmopolitan Women's Club 2023 Scholarship Schedule

| Date | Details | Notes |
|-------------------|--|--|
| February 1 | Application submission period opens | |
| March 31 | Application submission period closes | |
| March 31 | Partnering organization acknowledge to CWC in writing (email is fine) the \$ amount the organization will donate and the # of students for it to be distributed among | <i>(Please copy Arnette, Monica, and Dawn)</i> |
| April 11 | CWC will review applications, select scholarship candidates, and determine dollar distributions | |
| April 14 | Partnering organizations will receive applications from CWC NLT this date | |
| April 30 | Partnering organization notifies CWC in writing the name of your selected award recipient(s) and corresponding \$ amount(s). Organizations may schedule and conduct interviews with students if desired. | <i>Please confirm if you plan to conduct interviews. (Please copy Arnette, Monica, and Dawn)</i> |
| April 30 | Partnering organization notifies CWC on which member will attend the program and present the scholarship on their behalf NLT this date | |
| May 15 | CWC will contact scholarship recipients with an award confirmation letter and will request they rsvp their attendance to the award ceremony NLT May 31. | |
| May 15 | Partnering organization's donation check is due to CWC NLT this date. | <i>(Can be mailed to PO Box 132 Horseheads NY 14845)</i> |
| June 11 | The format of this year's program has not yet been determined. We will notify partners by April 30th on if the program will be an in-person or virtual event. (Program is open to all of the organization's chapter members. Please let us know the number of expected attendees by May 31st) | |
| October 1 | Awards recipients are required to provide proof of college enrollment & class registrations | <i>(Partnering organization will be notified if student doesn't provide this info)</i> |